

POTTER COUNTY CONSERVATION DISTRICT
107 MARKET STREET
COUDERSPORT, PA 16915
(814) 274-8411
January 3, 2017

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 10:30 a.m., followed by the Invocation, given by Stan Hess.

Directors Present

Earl Brown, Chairman
Leroy White, Treasurer
Jon Blass, Alternate Treasurer
Stan Hess, Director
Kevin Smoker, Director

Others Present

Jason Childs, District Manager
Berty Kurtz, Administrative Assistant
Rob Thompson NM/ACT Technician
Dr. Pete Ryan, Associate Director
Bob Volkmar, Associate Director
Chris Robbins, Associate Director
Matt Zehr, Associate Director
Jared Shippey, NRCS

Reorganization

Swearing in of Director Leroy White was conducted by PCCD Manager, Jason Childs.

PCCD Manager Childs opened floor for Nominations of Officers:

Earl Brown was nominated for position of 2017 Chairman by White/Blass. **Nominations were closed by Childs, carried unanimously, to approve appointment as presented.**

Phil Lehman was nominated for position of 2017 Vice Chairman by Blass/White. **Nominations were closed by Brown/Hess, carried unanimously, to approve appointment as presented.**

Leroy White was nominated for position of 2017 Treasurer by Blass/Smoker. **Nominations were closed by Hess/White, carried unanimously, to approve appointment as presented.**

Jon Blass was nominated for position of 2017 Alternate Treasurer by Brown/Smoker. **Nominations were closed by Hess/Smoker, carried unanimously, to approve appointment as presented.**

Berty Kurtz was appointed as Board Secretary at a compensation of \$50 per nightly meeting. **A motion was made by Hess/White, carried unanimously, to approve the appointment as presented.**

District Committee Job Descriptions were viewed. Discussion was held regarding possible appointments of new Alternate Directors Robbins/Zehr to committees. At the current time, Zehr will be added to the Land Use Committee. Other appointments may be forthcoming after consideration. **A motion was made by Blass/White, carried unanimously, to approve job descriptions as presented.**

Guest Speaker

None

Public Comment

None

Minutes of the December 6, 2016 and December 21, 2016 monthly meetings

Chairman Brown asked for a motion to approve the meetings individually.

A motion was made by Lehman/Smoker, carried unanimously, to accept the December 6, 2016, minutes as presented.

A motion was made by Blass/Hess, carried unanimously, to accept the December 21, 2016, minutes as presented.

Treasurer's Report

(Filed for later audit)

- Staff expenses as of December 27, 2016:
Alex- \$32.29; Glenn - \$0.00; Jared - \$127.88; Jason - \$48.06; Rob - \$0.00; and Berty - \$8.10.

Total Staff Expenses: \$216.33

A motion was made by Hess/Smoker, carried unanimously, to approve staff expenses as presented.

- Director expenses:
Earl Brown: \$12.96; Phil Lehman: \$105.30; Leroy White: \$43.20; Jon Blass: \$32.40; Doug Morley: \$32.40; Stan Hess: \$25.92; Kevin Smoker: \$34.56; Dr. Pete Ryan: \$12.96; Robert Volkmar: \$40.50; David Saulters: \$12.96; Sarah Johnson: \$6.48; Chris Robbins: \$10.26; Matt Zehr: \$27.54.

Total Director Expenses: \$397.44

A motion was made by Hess/Smoker, carried unanimously, to approve Director expenses as presented.

- Invoices over \$500 for review and approval:
 - DGR-Penn DOT – Pushersiding Road/SR1009 - \$75,000.00
There was some discussion as to the possibility of working with Penn DOT in future and the requirements of necessary paperwork for that to happen.

A motion was made by Hess/White, carried unanimously, to approve payment of invoice as presented.

District Staff Reports

Reported per attached.

Correspondence

- Envirothon Mini Grant written by Jared was awarded in amount of \$700.00.
- Western PA Conservancy Canoe Access Grant written by Jared was awarded in amount of \$4,000.00.

Old Business

- Chesapeake Bay update – Ten inspections have been completed to date.

New Business

- Rob Thompson gave an update on ACT/NM.
 - Rob stated that there would be some BMP and GG opportunities for 2017.
 - A Tech Review of a CAFO Beef/Swine farm was conducted.
 - Two NM Plans were submitted for Rob's Act 38 final certification.
 - A presentation was held by Penn State during which Dr. Beagle noted that of the 2015-2016 soil samples received, 53% came in below 6.5 Ph, which is below optimum. Soil testing recommendation is every three years, which seldom happens. If soil testing is done correctly, nutrients in soil can be utilized without over applying of chemicals.
 - Crops and Planting Clinic sponsored by PCCD and Penn State Cooperative Extension to be held At Ulysses Fire Hall on January 27, 2017.
 - MM & Ag E&S Plans are being written on a regular basis. Some are being completed by farmers; some are being completed by PCCD staff. Some are simple; some are time-consuming. Some farmers are willing to come into office and cooperate; some comply but come in grudgingly.
 - An EE Grant in the amount of \$3,000.00 has been applied for with coordinating efforts of Nicole Carutis (Extension Office) and Rob Thompson (PCCD).

Committee Reports

- None

Cooperating Agencies

- **DEP – See attached.**
- **NRCS – Jared Shippey, Area Supervisor of DuBois spoke about the following:**
 - Approximately 25 applications from Potter County in the EQUIP Program.
 - CSP has just opened a 5-year contract for which they are accepting applications.
 - Forestry Practices had limited funding in past but is now working on a 3-year pilot program, which should improve funding in the future.
 - Vacancy has been posted. Interviews should begin soon, with appointment

forthcoming. Hopefully, within a couple months.

- **PACD – See attached.**

Adjournment – A motion for adjournment was made by Blass/White, carried unanimously, at 11:30 a.m.

Respectfully submitted,
Berty Kurtz

**NEXT REGULAR MEETING
Tuesday, February 7, 2017, at 10:30 a.m. at the District Office Conference Room**