

**POTTER COUNTY CONSERVATION DISTRICT  
107 MARKET STREET  
COUDERSPORT, PA 16915  
(814) 274-8411  
May 2, 2017**

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 7:30 p.m., followed by the Invocation, given by Phil Lehman.

**Directors Present**

Earl Brown, Chairman  
Leroy White, Treasurer  
Jon Blass, Alternate Treasurer  
Phil Lehman, Vice Chairman  
Kevin Smoker, Director  
Stan Hess, Director

**Others Present**

Jason Childs, District Manager  
Bob Volkmar, Associate Director  
Chris Robbins, Associate Director  
Rob Thompson, Ag Conservation Technician

**Guest Speaker**

None

**Public Comment**

Phil Lehman commented on feedback he has received about the Chesapeake Bay inspections. A few farmers who went through the process were appreciative of Rob and the District in making the process simple and relatively painless. Farmers outside of the Chesapeake Bay Watershed have felt some neglect because of the extra time and focus on farm inspections in the Chesapeake Bay.

**Minutes of the April 4, 2017 meeting**

**A motion was made by Lehman/White, carried unanimously, to accept the April 4, 2017, minutes as presented.**

**Treasurer's Report**

(Filed for later audit)

- Staff expenses as of April 24, 2017:  
Alex- \$317.68; Glenn - \$41.55; Jared - \$295.89; Jason - \$34.78; Rob - \$96.94;  
and Berty - \$20.21.

Total Staff Expenses: \$807.05

**A motion was made by White/Lehman, carried unanimously, to approve staff expenses as presented.**

- Invoices over \$500 for review and approval:
  - **Chesapeake Bay Special Projects grant disbursements for cover crops.**
    - Rodney Lane - \$9,905.35

**A motion was made by Lehman/White, carried unanimously, to approve payment of grant disbursement as presented.**

- Phil Lehman - \$7,675.32

**A motion was made by Smoker/White, carried unanimously except for Lehman who recused himself from voting due to a conflict of interest, to approve payment of grant disbursement as presented.**

- Jeff Cady - \$5,848.15

**A motion was made by Lehman/White, carried unanimously, to approve payment of grant disbursement as presented.**

- Donald Thompson - \$1,876.49

**A motion was made by Lehman/White, carried unanimously, to approve payment of grant disbursement as presented.**

- Glenn Dunn - \$663.81

**A motion was made by Blass/White, carried unanimously, to approve payment of grant disbursement as presented.**

### **District Staff Reports**

Reported per attached.

### **Correspondence**

- District Manager's Summit – State College, PA - June 6-7, 2017 – Jason.

**A motion was made by Smoker/White, carried unanimously, to approve attendance as presented.**

- GIS Conference – State College – May 17, 2017 – Jason - \$169.00

**A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**

- Potter County Junior Conservation School – Student Sponsor/donation request. (\$400.00)

**A motion was made by Lehman/White, carried unanimously, to approve the student sponsor/donation request as presented.**

- CDWS grant application approved – Signature pages/contract submitted to DEP.
- PFBC Sinnemahoning Creek Restoration executed grant agreement received.
- All 28 DGR/LVR applications have been ranked (8/9 DGR to be awarded 2 LVR).
- DEP Environmental Education Grant awarded in the amount of \$3,000.00. “Nitrogen Management in Corn”
- Highmark Vision rates for 2017/18 \$5.60 – individual. (\$5.70 last year)
- Potter County Commissioners Proclamation of Conservation District Week 2017. (April 23-30)
- Wildlife Leadership Academy Galetton student tuition assistance request - \$250.00.

**A motion was made by Lehman/Blass, carried unanimously, to approve attendance as presented.**

### **Old Business**

- Update was given on Chesapeake Bay. Twenty-seven inspections completed. Expect to complete 23 more within remaining months.

### **New Business**

- The Henry Staiger and Robert Barnett Awards were presented. These awards are given out each year to the most outstanding Agriculture/FFA students at Coudersport and Northern Potter High Schools respectively.

**A motion was made by Blass/Hess, carried unanimously, to approve the awards as presented.**

- Preapproval for the purchase of a new computer for the Resource Conservation Technician was presented. \$1,500 was budgeted for this purpose.

**A motion was made by Blass/Lehman, carried unanimously, to approve the purchase as presented. Invoices will be presented to the board after purchase.**

- Rob Thompson reported on the DEP Environmental Education Grant that was awarded. Rob also conversed on the progress and challenges of the Chesapeake Bay program and the farm inspections that have been conducted. Discussion was held on Nutrient Management efforts, soil and manure testing needs, and the future of the Chesapeake Bay program both at a state and federal level.

### **Committee Reports**

- None

### **Cooperating Agencies**

- **DEP – See attached.**
- **NRCS – See attached.**
- **PACD – See attached.**
- **PFBC**

**Adjournment – A motion for adjournment was made by Lehman/Blass, carried unanimously, at 8:35 p.m.**

Respectfully submitted,  
Jason Childs

**NEXT REGULAR MEETING  
Tuesday, June 6, 2017, at 7:30 p.m. at the District Office Conference Room**