

POTTER COUNTY CONSERVATION DISTRICT

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
July 3rd, 2018
7:30 PM**

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 7:30 p.m., followed by the Invocation, given by Stan Hess.

Directors Present

Earl Brown, Chairman
Phil Lehman, Vice Chairman
Chris Robbins, Director
Stan Hess, Alternate Treasurer
Jon Blass, Treasurer

Others Present

Jeff Cady, Associate Director
Bart Ianson, Associate Director
Dr. Peter Ryan, Associate Director
Jason Childs, District Manager
Emily Shosh, Communications and Outreach Advisor
Jared Dickerson, Watershed Specialist / NM Technician

Guest Speaker

None

Public Comment

None

Minutes of the May 1st, 2018 meeting

A motion was made by Blass/Robbins, carried unanimously, to accept the June 5th, 2018 meeting minutes, as presented.

Treasurer's Report

- Staff expenses as of: June 26th, 2018
Alex: \$14.35; Glenn - \$0.00; Jared - \$7.09; Jason – \$13.09; Emily - \$27.80

Total Staff Expenses: \$62.33
 - **A motion was made by Hess/Blass, carried unanimously, to accept and approve the staff expenses as presented.**

- Director expenses: As of June 30, 2018
Earl Brown: \$6.54; Phil Lehman: \$94.83; Jon Blass: \$76.30; Doug Morley: \$53.96; Stan Hess: \$23.98;
Kevin Smoker: \$35.97; Chris Robbins: \$31.07; Dr. Pete Ryan: \$11.99; Robert Volkmar: \$35.08; Bart Ianson: \$32.70; Jeff Cady \$69.76; Charlie Tuttle \$26.16

Total Director Expenses: \$498.34
 - **A motion was made by Robbins/Hess, carried unanimously, to accept and approve the director expenses as presented**

- Invoices over \$500 for review and approval:
 - Corn Planter parts (lift wheel assembly – hub, bearings, etc.) - \$563.39. **A motion was made by Blass/Robbins, carried unanimously, to accept and approve the invoice as presented.**
 - Portage Township – Portage Road (DGR) preapproval – \$73,073.50 - \$75,000.00. **A motion was made by Lehman/Blass, carried unanimously, to accept and approve invoice as presented.**
 - Chesapeake Bay Special Projects (Cover Crops)
 - Mike Fink’s Produce (81.3 acres) - \$4,471.50
 - \$4,471.50 Total
- A motion was made by Lehman/Hess, carried unanimously, to accept and approve the invoice as presented.**

Staff Reports

Reported per attached

Correspondence

- Jaci Harner hired as the new Northcentral Region of DEP’s Conservation District Field Representative.
 - Previous Watershed Specialist in Northumberland County for 11 years.
- Potter County Audit received. District Audit by Baker Tilly will be subject to full refund if not completed by December 2018.
- Chesapeake Bay Program letter to farmer and press release. **A motion was made by Lehman/Robins, carried unanimously, to accept and approve the letter and press release as presented.**
- PA State Budget has passed both chambers of the PA General Assembly and is expected to be signed by the Governor. The Conservation District Lines remain the same as last year (\$869,000 in PDA and \$2,506,000 in DEP).
- CDFAP application for funding submitted to DEP for Fiscal Year 2018/19.
- PACD building update.
- PA State Envirothon donation thank you letter received.
- Potter County Association of Township Officials advertisement.
 - Full page ad purchased last year for \$80.00. **A motion was made by Blass/Lehman, carried unanimously, to approve ad purchase as presented.**
- New standard animal weights release by Pennsylvania Department of Agriculture.

Old Business

None

New Business

- JVB Bank – Open second Money Market Account so that we have separate accounts for Dirt and Gravel and Low Volume.
 - Will make tracking the interest much easier.
 - Two separate checks will be received from the state in the future.**A motion was made by Hess/Robbins, carried unanimously, to accept and approve opening of the DGR/LV Money Market account as presented.**
- Jared Dickerson – Watershed and Nutrient Management activities and updates.

Committee Reports

- Personnel Committee recommends using funds from Clean Water/E&S to supplement funding that was previously covered by the Chesapeake Bay Program. **A motion was made by Lehman/Blass, carried unanimously, to approve the recommendation as presented.**

Reports from Cooperating Agencies

- Jaci Harner, DEP
- Ashlynn Beacker, NRCS
- Brenda Shambaugh, PACD
- Justin Boatwright, PFBC
- Nicole Santangelo, PSU Extension

Adjournment

A motion was made for adjournment by Lehman/Blass, carried unanimously, at 8:13 p.m.

Respectfully Submitted By,

Jason B Childs & Emily Shosh
Manager & Communications Outreach Advisor

NEXT REGULAR MEETING
Tuesday, August 7th, 2018, at 7:30 p.m. at the District Office Conference Room