

POTTER COUNTY CONSERVATION DISTRICT

107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
December 4th, 2018
10:30 AM

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 10:30 a.m., followed by the Invocation, given by Phil Lehman.

Directors Present

Earl Brown, Chairman
Doug Morley, Commissioner Director
Jon Blass, Treasurer
Stan Hess, Alternate Treasurer
Phil Lehman, Farmer Director
Chris Robbins, Farmer Director

Others Present

Charlie Tuttle, Associate Director
Bart Ianson, Associate Director
Jeff Cady, Associate Director
Dr. Pete Ryan, Associate Director
Wendy Coons, NRCS
Jason Childs, District Manager
Emily Shosh, Communications and Outreach Advisor
Andrew Mickey, DG/LVR Technician
Morgan Cady

Reorganization

- Swearing in of Directors.
 - Doug Morley was sworn in by Jason Childs, Conservation District Manager
 - Phil Lehman was sworn in by Doug Morley, Commissioner Director
- Nomination of Officers:
 - Chairman – Earl Brown was nominated 2019 Chairman by Lehman/Blass. **Nominations were closed by Blass/Smoker, carried unanimously, to approve appointment as presented.**
 - Vice-Chairman – Phil Lehman was nominated 2019 Vice-Chairman by Brown/Blass. **Nominations were closed by Robbins/Smoker, carried unanimously, to approve appointment as presented.**
 - Treasurer – Jon Blass was nominated 2019 Treasurer by Lehman/Morley. **Nominations were closed by Robbins/Smoker, carried unanimously, to approve appointment as presented.**
 - Alternate Treasurer – Stan Hess was nominated 2019 Chairman by Brown/Smoker. **Nominations were closed by Blass/Robbins, carried unanimously, to approve appointment as presented.**
- Board Secretary
 - Emily Shosh was appointed as Board Secretary at a compensation of \$50 per nightly meeting. **A motion was made by Hess/Robbins, carried unanimously, to approve the appointment as presented.**
- Associate Director appointments
 - Dr. Peter Ryan, Bart Ianson, Jeff Cady, Charlie Tuttle - **A motion was made by Lehman/Blass, carried unanimously, to approve the appointments as presented.**

A motion was made by Blass/Lehman, carried unanimously, to close all nominations and appointments.

Guest Speaker

- Andy Mickey, DG/LVR Technician introduced himself to the board.

Public Comment

None

Minutes of the December 4th, 2018 meeting

- A motion was made by Morley/Lehman, carried unanimously, to accept the December 5, 2017 minutes, as presented.

Treasurer's Report

- Staff expenses as of: December 31st, 2018.
Glenn - \$17.97; Jared - \$53.19; Jason – \$35.97; Emily - \$0.00
Total Staff Expenses: \$107.13
 - **A motion was made by Lehman/Hess, carried unanimously, to accept and approve the staff expenses as presented.**
- Director expenses: As of December 31st, 2018
Earl Brown: \$15.26; Phil Lehman: \$94.83; Jon Blass: \$65.40; Doug Morley: \$39.24; Stan Hess: \$35.97; Kevin Smoker: \$35.97; Chris Robbins: \$31.07; Dr. Pete Ryan: \$17.99; Bart Ianson: \$21.80; Jeff Cady \$69.76; Charlie Tuttle \$19.08
Total Director Expenses: \$446.37
 - **A motion was made by Lehman/Blass, carried unanimously, to accept and approve the director expenses as presented.**
- Invoices over \$500 for review and approval:
 - Vista Print – advertising items - \$664.47
 - 4Imprint – pens/advertising items (500) - \$339.33
 - **A motion was made by Morley/Smoker, carried unanimously, to accept and approve the invoices as presented.**

Staff Reports

- Attached

Correspondence

- PACD/SCC Winter Meeting - January 30-31, 2019 – State College, PA (Jason) - **A motion was made by Morley/Lehman, carried unanimously, to accept and approve the meeting attendance as presented.**
- Staff conference – February 27-28, 2019 – Williamsport, PA – Emily and Andrew - \$65.00 - **A motion was made by Morley/Blass, carried unanimously, to accept and approve the attendance cost for staff conference as presented.**
- Summit set on dairy crisis – January 30th, 2019, 8:00AM – 5:00 PM - Lewisburg, PA
- Ethics Forms – Please complete and return by the next meeting 2/5/19.

Old Business

- Crops and Planting Clinic agenda finalized and distributed.

New Business

- 2019 Committees List.
 - Corrections to be made: Chris Robbins will be added to the Land Use Committee, PAFB WCO Justin

Boatwright will be replaced with Chad Lauer on the DGR QAB, and Bart will be added to the DGR QAB. John McLaughlin will be contacted to inquire on his interest in continuing with the QAB Board.

A motion was made by Morley/ Smoker, carried unanimously, to accept and approve the Committees list (with noted revisions) as presented.

- 2019 Teamsheet.
 - Jeff Cady's phone number was updated
- PACD Fall Region Meetings Summary
- Closed on the R. Wayne Baumann Farmland Preservation Easement
- WCO Justin Boatwright Transferring to Clinton County, WCO Chad Lauer covering Potter/Tioga.

Committee Reports

None

Reports from Cooperating Agencies

- Jaci Harner, DEP
- Wendy Coons, NRCS
 - FSA remains closed due to lack of government funding during shutdown. NRCS budget extends a few more weeks. NRCS is currently continuing with their work and taking messages for FSA staff members.
- Brenda Shambaugh, PACD
- Justin Boatwright, PFBC
- Nicole Santangelo, PSU Extension

Adjournment

A motion was made for adjournment by Lehman/Morley, carried unanimously, at 11:28 a.m.

Respectfully Submitted By,

Jason B Childs & Emily Shosh
Manager & Communications Outreach Advisor

Next Meeting Date: February 5th, 2019, at **10:30 AM.**