

Subject: Job Announcement

The Potter County Conservation District is seeking candidates for the position of a Conservation District Intern.

The will be a paid full-time seasonal (37.5 hours/week, May-August) position. The purpose of this position is to provide assistance for the successful implementation and administration of the Dirt and Gravel Low Volume Roads (DGLVR) Program by protecting soil and water resources. In addition, the intern will work closely with local municipalities, Trout Unlimited, and the Potter County Planning/GIS Department. The position requires that the person possesses or is willing to acquire knowledge of the DGLVR Program and applicable state and federal regulations. Some technical knowledge will be necessary to evaluate sites and perform daily job assignments.

The applicant must have an interest in conservation of natural resources. The applicant should also be pursuing a college degree in a related field, or have equivalent experience as well as a valid driver's license.

The position involves extensive contact, both by phone and in person, with a variety of District customers and partners. The person in this position must have excellent communication skills, a pleasant disposition, be courteous, kind, and detail oriented. Self-motivated individuals with a willingness to learn are preferred. Tasks will be assigned and supervised by the District Manager per program needs.

Applicants will receive consideration for employment without regard to race, color, religious creed, age, sex, ancestry or national origin.

Please visit www.pottercd.com for an employment application and full position description, or contact our office at 814-320-4012 or at j.childs@pottercd.com

Deadline for application, cover letter, and resume is April 16th, 2021.

Mail or Email to:

Jason Childs

j.childs@pottercd.com

Potter County Conservation District

107 Market Street

Coudersport, PA 16915

PCCD is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the PCCD will provide reasonable accommodation to qualified individuals with disabilities and encourages both perspective employees and incumbents to discuss potential accommodations with the employer.