

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
October 4th, 2022
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the September 6th, 2022 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: September 26th, 2022
Andy - \$0.00; Emily - \$26.25; Glenn - \$18.75; Jared - \$249.52; Jason - \$11.26
Total Staff Expenses: \$305.78
 - *(A) Director expenses: As of September 30th, 2022
Earl Brown: \$15.00; Phil Lehman: \$108.75; Jon Blass: \$100.00; Barry Hayman: \$57.50; Stan Hess: \$27.50; Jeff Cady: \$80.00; Chris Robbins: \$50.63; Bart Ianson: \$25.00; Betsy Long: \$13.75; Don Heiner: \$15.00
Total Director Expenses: \$493.13
 - Invoices over \$500 for review and approval (see attached):
 - *(A) Countryboy Excavation and Demolition – Childe Streambank Project - \$15,241.00 (PFBC Grant)
 - *(A) Country Crossroads Feed and Seed – Black Oil Sunflower Birdseed (50 bags) - \$1,700.00
 - *(A) ADM Welding and Fabrication, LLC Invoice - \$47,495.00 (NFWF, PFBC grants)
 - *(A) Solveson Contracting Inc. Invoice – Little Portage Creek Project - \$58,612.00 (NFWF, PFBC grants)
 - *(A) Sharon Township – Canada Hollow LVR Project (initial) Final Payment – up to \$6,497.40
 - *(A) Sharon Township – Canada Hollow LVR Project (second) Final Payment – up to \$9,171.00
 - *(A) Eulalia Township – Toles Hollow LVR Project Final Payment - \$31,609.59
 - *(A) Bill Gibble Excavating - \$22,176.65 & \$7,822.00 (National Fuel to reimburse PCCD)
 - *(A) Bakertilly 2021 Audit – Progress Payment/Invoice - \$2,610.24

7. Staff Reports

- Attached

8. Correspondence

- *(A) Sharon Township Wapsena Road DGR Project time extension request from 12/31/22 to 12/31/23.
 - Issues with gravel supplier this construction season.
- *(A) Roulette Township Card Creek Road DGR Project time extension request from 12/31/22 to 12/31/23.
 - District DGLVR Technician decided it would be best to hold off construction bidding due to high costs and to explore alternative structure designs.

9. Old Business

- ACAP Draft Delegation Agreement, Required Output Measurers, and Policies.
- Flex Schedule – Concluded as of 9/30/22.
- Haylee Ludington – Internship paper.

10. New Business

- Farmland Preservation Program application period opens October 1st – December 31st, 2022.
- In-stream construction in wild trout streams concludes September 30th, 2022.
- NFWF Small Watersheds Grant awarded for \$500,000.00.
- Andy Mickey, DGLVR Technician activities and updates.

11. Committee Reports

- Personnel Committee to meet to discuss and finalize 2023 operating budget prior to the November meeting.
- Land Use Committee to meet prior to the November meeting to discuss the ACAP Program.

12. Reports from Cooperating Agencies

- Jaci Kerstetter, DEP
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Santangelo, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: November 1st, 2022 at 7:30 PM.