

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
December 6th, 2022
10:30 AM**

1. Call to Order

2. Invocation

3. Guest Speaker

- Jamie Ritter, Bakertilly – 2021 Financial Statement

4. Public Comment

5. *(A) Minutes of the November 1st, 2022 meeting.

6. Treasurer's Report

- Treasurer's report
- *(A) Staff expenses as of: November 28th, 2022
Andy - \$33.13; Emily - \$47.50; Glenn - \$15.00; Jared - \$0.00; Jason – \$9.38

Total Staff Expenses: \$105.01

- Invoices over \$500 for review and approval (see attached):
 - *(A) Cover Crop payments (CAP Implementation Grant)
 - Four Winds Dairy LLC - \$7,891.00
 - Jeff Cady - \$3,098.70
 - Ro-La Farms Inc. - \$5,838.95
 - Phil Lehman - \$7,603.20
 - *(A) Summit Township – Deering Run Road DGR Project - \$23,923.10
 - *(A) Bingham Township – Grover Hollow Road DGR Project (pre-approval) – up to \$67,920.00
 - *(A) Bill Gibble Excavating – Potter County Angler's Club (CAP Implementation Grant) - \$9,569.00
 - *(A) Bill Gibble Excavating – Greer Stream Project Repair (WPCAMR Quick Response funds) - \$4,500.00
 - *(A) Treat Repair and Excavation – Great Plains Drill Repairs - \$1,063.29

7. Staff Reports

- Attached

8. Correspondence

- *(A) UPMC Health Insurance Renewal for 2023.
 - 9.5% increase for current plan option.
- *(A) PAEE Conference – March 13-14, Halifax, PA - Emily - \$425.00
- *(A) Monroe County Soil and Water CD – (inter-seeder insurance) \$50.00
- CAP Implementation Block Grant awarded for \$63,534.00

9. Old Business

- *(A) 2021 Independent Audit.
- *(A) Mulcher Bids.
- 2023 F-350 truck order placed 11/29/22.

10. New Business

- *(A) 2023 Holiday Schedule
- *(A) 2023 PCCD Board of Directors Meeting schedule.
- Emily Shosh – Communications and Outreach Advisor activities and updates.

11. Committee Reports

- Land Use Committee report on discussion of ACAP Program.

12. Reports from Cooperating Agencies

- Vacant (Jaci Kerstetter), DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Santangelo, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: January 3rd, 2023 at 10:30 AM.