

Subject: Job Announcement

The Potter County Conservation District is seeking candidates for the position of a Conservation District Summer Intern.

The position will be a paid full-time seasonal (37.5 hours/week, May-August) position. The purpose of this position is to provide assistance for the successful implementation and administration of the Agricultural Conservation Assistance Program (ACAP). This will include project oversight, development of required farm plans for producers, BMP verification, and any other duties assigned by the manager.

In addition, the intern will assist with invasive species control through surveying, identification, mapping, education, grant writing, and treatment throughout the Allegheny Plateau Invasive Plant Management Area (APIPMA). Ability to use mapping programs such as GIS, iMapInvasives, and other technology will be required.

The applicant must have an interest in conservation of natural resources. The applicant should also be pursuing a college degree in a related field or have equivalent experience as well as a valid driver's license. Experience and ability to back a trailer, and move large farm equipment preferred, but not required.

The position involves extensive contact, both by phone and in person, with a variety of District customers and partners. The person in this position must have excellent communication skills, a pleasant disposition, be courteous, kind, and detail oriented. Self-motivated individuals with a willingness to learn are preferred. Tasks will be assigned and supervised by the District Manager per program needs.

Applicants will receive consideration for employment without regard to race, color, religious creed, age, sex, ancestry or national origin.

Please visit [www.pottercd.com](http://www.pottercd.com) for an employment application and full position description, or contact our office at 814-320-4012 or at [j.childs@pottercd.com](mailto:j.childs@pottercd.com)

Deadline for application, cover letter, and resume is April 14<sup>th</sup>, 2023.

Mail or Email to:

Jason Childs  
[j.childs@pottercd.com](mailto:j.childs@pottercd.com)  
Potter County Conservation District  
107 Market Street  
Coudersport, PA 16915

*PCCD is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the PCCD will provide reasonable accommodation to qualified individuals with disabilities and encourages both perspective employees and incumbents to discuss potential accommodations with the employer.*