

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
June 6th, 2023
7:30 PM**

1. Call to Order

2. Invocation

3. Guest Speaker

4. Public Comment

5. *(A) Minutes of the May 2nd, 2023 meeting.

6. Treasurer's Report

- Treasurer's report
- *(A) Staff expenses as of: May 26th, 2023
Andy - \$16.38; Emily - \$22.93; Glenn - \$61.58; Jared - \$27.52; Jason – \$15.74

Total Staff Expenses: \$144.15

- Invoices over \$500 for review and approval (see attached):
 - *(A) Ben's Garage – Traverse Repairs (2 front wheel bearings) - \$845.70
 - *(A) Plantra (tree sale) - \$511.68 & \$889.60 (PACD Buffer Grant)
 - *(A) ADM Welding and Fabrication deposit (Card Creek 2) - \$10,000.00
 - *(A) West Branch Township – Notch Road DGR Project – up to \$88,200.00
 - *(A) Ernst Conservation Seeds Inc (PACD Buffer Grant) - \$1,396.14
 - *(A) Mike Grimes – 50% advancement of ACAP project funds - \$111,365.17

7. Staff Reports

- Attached

8. Correspondence

- *(A) Potter County Association of Township Officials Convention book ad.
 - Full page color - \$80.00
- *(A) FY 2023/24 CDFAP request for cost share (see attached budget/request)
- *(A) FY 2023/24 Nutrient Management budget proposal.
 - Nutrient Management program funding increased to \$20,000.00 for a ¼ position.

- \$17,500.00 previously for FY 22/23.
- *(A) FY 2023/24 Watershed Specialist application/budget proposal.
 - Funding increased by \$5000 to \$50,250.
- DGLVR Program Allocations approved by the SCC for FY 2023/24.
 - DGR - \$824,911.00
 - LVR - \$63,076.00
- *(A) 2023 Potter County Fair booth space - \$115.00
- *(A) PACD/SCC Joint Annual Conference, July 19-20, 2023 – Grantville, PA - \$190.00 (Jason)

9. Old Business

- Storage shed to be delivered. \$3375.00 total.

10. New Business

- 1 DGLVR application received.
- *(A) Baker Tilly 2022 Independent Audit Engagement Letter.
 - \$9,600.00
- NRCS Joint Chiefs Landscape Restoration Initiative.
- Andy Mickey – DGLVR Project Specialist, DGLVR Program activities and updates.

11. Committee Reports

- Land Use Committee to meet **Wednesday, June 28th, 2023 @ 7:30 PM** to discuss ACAP ranking and policy.
- *(A) DGLVR QAB Project Recommendations for 2024 (see attached list)
- *(A) DGLVR QAB Local Policy revisions (attached)
- *(A) Personnel Committee – interviews/hire

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Marshall Hamilton, DCNR Service Forester

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: July 5th, 2023 (**Wednesday**) at 7:30 PM.