

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
February 6th, 2024
10:30 AM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the January 9th, 2024 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: January 29th, 2024
Morgan - \$0.00; Emily - \$0.00; Glenn - \$0.00; Jared - \$22.38; Jason – \$16.08

Total Staff Expenses: \$38.46
 - Invoices over \$500 for review and approval (see attached):
 - *(A) E&M Engineers & Surveyors – Teed Hollow Stream Crossing (NFWF Small Watershed Grant) - \$5,000.00
 - *(A) Tioga County CD – Lime and Cover Crops Payments (NFWF Small Watershed Grant) - \$51,401.24
 - Reimbursement Request sent to NFWF for \$149,513.01
 - *(A) Easton ACAP Project – Final Payment (includes 20% amendment) - \$87,785.85
 - *(A) Baker Tilly – 2022 Audit (final payment) - \$4,913.29
 - Total cost \$10,752.18
 - *(A) Tri Town Fire Auxiliary - \$780.00
7. Staff Reports
 - Attached
8. Correspondence
 - *(A) Guardian Life Insurance Plan options.
 - Option #1: Offer to staff for difference in cost.
 - Currently pay \$118.92 annually
 - Option #2: District cover additional cost up to \$50,000 plan.

- Would increase to \$363.00 annually
- *(A) 2024 Keystone Coldwater Conference – State College - \$135.00 + hotel (Jared)

9. Old Business

- *(A) Committees appointments (tabled)
 - Organizational Excellence and Personnel
 - Soil Conservation Including Regulations and Permitting
 - Water Resource Management
 - Land Use and Stewardship Committee (ACAP)
 - Education and Community Engagement
 - DGLVR QAB

10. New Business

- Morgan Jones – DGLVR Program activities and updates.

11. Committee Reports

- Land Use and Stewardship Committee
 - *(A) ACAP Policy changes (see attached)

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: March 5th, 2024 at 10:30 AM.