

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
September 3rd, 2024
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the August 6th, 2024 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: August 28th, 2024
Morgan - \$126.63; Emily - \$0.00; Glenn - \$379.69; Jared - \$0.00; Jason – \$84.24; Wyatt - \$0.00

Total Staff Expenses: \$590.56
 - Invoices over \$500 for review and approval (see attached):
 - *(A) Genesee Township – Dogtown Road - \$41,507.53
 - *(A) Pre-approval Sharon Township – Dug Road – up to \$34,417.40
 - *(A) Hebron Township – Lent Hollow Road - \$136,631.73
 - *(A) Hector Township – Teed Hollow Road - \$54,694.12
 - *(A) Jody Martin 50% ACAP Request - \$131,974.00
 - *(A) Dungster Invoice (composting unit – CAP grant) - \$8,905.50
 - *(A) Tioga County CD – NFWF Grant Practices reimbursement - \$119,005.01
 - *(A) Ianson Farms LLC - Cady CAP Project final payment - \$51,325.00
 - *(A) Change Order \$5,400.00
 - *(A) Ianson Farms LLC - Lehman Grazing Project 50% progress payment (NFWF) - \$87,537.50
 - *(A) McKean Environmental Solutions LLC (knotweed treatment) - \$806.00
7. Staff Reports
 - Attached
8. Correspondence
 - *(A) DGLVR Annual Workshop – October 8-10th, 2024 – Dubois
 - *(A) Ulysses Township – Horseshoe Road (DGR) Project extension request through 10/31/24.

- *(A) Glenn Dunn II successful completion of CPESC Certification. Eligible for a \$2,000.00 salary increase effective next pay 9/15/24.
- *(A) Hebron Township – Lent Hollow secondary amendment - \$37,525.00
 - Approximately 700 tons of additional DSA required to finish project length
- Fiscal Year 2024/25 ACAP Allocation - \$300,136.00
 - Previous allocation was \$427,315.56 per year
- Fiscal Year 2024/25 CDFAP UGWF Allocation Budget – see attached.
 - Total of \$145,814.00

9. Old Business

- Awards banquet set for October 3rd, 2024 at Moon’s Barn in Ulysses.

10. New Business

- *(A) ACAP – except applications to allocate remaining funds?
 - September 4th – November 30th
 - Currently have \$496,808.26 that is unallocated (plus \$300,136 new)
- Glenn Dunn II – Resource Conservation Technician activities and updates.

11. Committee Reports

- *(A) Organizational Excellence Committee – Nominations for awards
 - Land Steward
 - Municipality
 - Educator
 - Conservation Professional
 - Farmer
 - Volunteer
- *(A) Personnel Committee recommends the hire of Thomas Murphy for the Watershed/Nutrient Management Technician position at a starting annual salary of \$44,000.00.

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: October 1st, 2024 at 7:30 PM.