

**POTTER COUNTY CONSERVATION DISTRICT
107 MARKET STREET
COUDERSPORT, PA 16915
(814) 274-8411
February 7, 2017**

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 10:30 a.m., followed by the Invocation, given by Stan Hess.

Directors Present

Earl Brown, Chairman
Leroy White, Treasurer
Jon Blass, Alternate Treasurer
Doug Morley, Commissioner Director
Stan Hess, Director
Kevin Smoker, Director
Phil Lehman, Vice Chairman

Others Present

Jason Childs, District Manager
Berty Kurtz, Administrative Assistant
Alex Veto, DGR/LV Technician
Rob Thompson, NM/ACT Technician
Nicole Carutis, Penn State Extension
Bob Volkmar, Associate Director
Matt Zehr, Associate Director
Dr. Pete Ryan, Associate Director

Swearing in of Commissioner Director

Swearing in of Commissioner Director, Doug Morley, was conducted by PCCD Manager, Jason Childs.

Guest Speaker

None

Public Comment

None

Minutes of the January 3, 2017 meeting

A motion was made by White/Morley, carried unanimously, to accept the January 3, 2017, minutes as presented.

Treasurer's Report

(Filed for later audit)

- Staff expenses as of January 31, 2017:
Alex- \$22.58; Glenn - \$21.40; Jared - \$104.59; Jason - \$119.84; Rob - \$0.00; and Berty - \$12.84.

Total Staff Expenses: \$281.25

A motion was made by Blass/White, carried unanimously, to approve staff expenses as presented.

- Invoices over \$500 for review and approval:
 - Baker-Tilly invoice for \$2000.00 for balance of independent audit.

A motion was made by Morley/White, carried unanimously, to approve payment of invoice as presented.

District Staff Reports

Reported per attached.

Correspondence

- DGR Project Showcase-February 22, 2017 in Clarion to be attended by Alex.

A motion was made by Morley/White, carried unanimously, to approve attendance as presented.

- PA Statewide Conference for Watershed Organizations-March 5-6, 2017 to be attended by Jared.

A motion was made by Morley/White, carried unanimously, to approve attendance as presented.

- Staff Conference-March 8-9, 2017 in State College to be attended by Jared and Bert.

A motion was made by Morley/White, carried unanimously, to approve attendance as presented.

- Northwest PA Grazing Conference-March 16, 2017 in Clarion to be attended by Rob, Jared, & Jason.

A motion was made by Morley/White, carried unanimously, to approve attendance as presented.

- Chesapeake Bay Conference-March 14, 2017 at Bucknell University to be attended by Rob, Jason, & Jared.

A motion was made by Morley/Lehman, carried unanimously, to approve attendance as presented.

- Northwest PA Chapter of Project Grass-2017 Dues-\$25.00

A motion was made by Lehman/White, carried unanimously, to approve membership as presented.

- NACD membership-\$25.00 suggested (\$1.00-\$100.00 contributor amount)

A motion was made by Lehman/White, carried unanimously, to approve membership as presented.

- Rodney Lane Farm Nutrient Management Plan approval

A motion was made by Lehman/Morley, carried unanimously, to approve Nutrient Management Plan as presented.

- PACD approved to support the concept of a water usage fee (exempts Ag and public waters)
- Watershed Specialist grant to be released this month.

Old Business

- Website should be up and running soon at www.pottercd.com
- Allegheny River was voted River of the Year. Upper Allegheny Watershed is recommending PCCD be involved. Jared will contact Wes Ramsey for clarification.
- Farmland Preservation Board met on January 30, 2017. Additional Board members are needed. Farm applications will be sought for processing in 2017.
- State Chesapeake Bay update. 470 inspections have been completed. Of those, 330 were completed by DEP and 140 by Conservation Districts. Ten inspections have been completed in Potter County. New software (Practice Keeper) to be instituted for use with Chesapeake Bay and 102/105 permits.

New Business

- Alex Veto gave an update on DGR/LVR programs. \$622,000 budgeted for 2018-2019 year. Three applications received already including a LV project submitted for Galeton Borough on South Woods Road, which has erosion issues and will require specialty stabilization. Project Application period ends February 28, 2017. Eleven projects completed last year. Currently, 19 projects are involved.
- Upcoming Leadership Development trainings
 - Board Director Conference-March 28, 2017-Park Inn by Radisson, Clarion, PA
 - Manager's Summit-June 6-7, 2017-State College, PA
 - New Manager's Boot Camp-June 19-21, 2017-Raystown Lake Resort, Huntingdon, PA
- Pennsylvania State Ethics Form was handed out. Request submission by next board meeting.
- Legislative Luncheon set for March 3, 2017 at Susquehannock Lodge.
- District Vehicle Use policy was reviewed. Discussion was had about vehicle washing and undercoating.

A motion was made by Lehman/White, carried unanimously, to approve policy as presented.

Committee Reports

- None

Cooperating Agencies

- **DEP – See attached.** Bob Volkmar questioned if Associate Directors could be on State Water Plan Committees. He will contact David Jostenski to find out information.
- **NRCS**
- **PACD – See attached.**
- **Penn State Extension** Nicole Carutis spoke briefly about upcoming Penn/York Ag-stravaganza scheduled for February 18, 2017 in Wellsville, NY. Rodney Lane will be

featured speaker and there is a \$10 admission fee. NY has begun similar inspections in the Chesapeake Bay, but focusing on CAFO (cover crops required) instead of small farmers. Nicole also spoke about the recent Crops & Planting Clinic held in Ulysses, PA. We had good attendance and participation. Five farmers committed to planting cover crops on 3000 acres this year and nine farms to complete soil testing. Several comments were heard regarding meeting content, especially segment on DOT regulations for farm vehicles. It is felt that deer population has improved this season. Farmers attribute that more to changes in soil and crops, with weather a definite factor.

Adjournment – A motion for adjournment was made by Lehman/Smoker, carried unanimously, at 11:46 a.m.

Respectfully submitted,
Berty Kurtz

**NEXT REGULAR MEETING
Tuesday, March 7, 2017, at 10:30 a.m. at the District Office Conference Room**