

**POTTER COUNTY CONSERVATION DISTRICT
107 MARKET STREET
COUDERSPORT, PA 16915
(814) 274-8411
March 7, 2017**

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 10:30 a.m., followed by the Invocation, given by Phil Lehman.

Directors Present

Earl Brown, Chairman
Leroy White, Treasurer
Jon Blass, Alternate Treasurer
Doug Morley, Commissioner Director
Stan Hess, Director
Kevin Smoker, Director
Phil Lehman, Vice Chairman

Others Present

Jason Childs, District Manager
Berty Kurtz, Administrative Assistant
Jared Dickerson, Watershed Technician
Dr. Pete Ryan, Associate Director
Matt Zehr, Associate Director
Chris Robbins, Associate Director
Katie Mattern, DEP
Patty Havens, DEP
Dick Heyler, Guest Speaker

Guest Speaker

Dick Heyler presented his Buy Fresh/Buy Local project. He is looking for support in form of producers names and addresses or businesses interested in purchasing advertisement in the publication.

Public Comment

None

Minutes of the February 7, 2017 meeting

A motion was made by Lehman/White, carried unanimously, to accept the February 7, 2017, minutes as presented.

Treasurer's Report

(Filed for later audit)

- Staff expenses as of February 27, 2017:
Alex- \$9.20; Glenn - \$22.43; Jared - \$19.16; Jason - \$16.91; Rob - \$0.00; and
Berty - \$12.88.

Total Staff Expenses: \$80.58

A motion was made by Lehman/White, carried unanimously, to approve staff expenses as presented.

- Invoices over \$500 for review and approval:
 - Discussion was held surrounding final invoice on purchase of Chevy Traverse including all fees (registration, title, plates, etc.) in amount of \$31,168.20.
 - DGK Insurance renewal policy for year beginning 3/1/17 in amount of \$4,216.00. **A motion was made by Lehman/White, carried unanimously, to approve payment of invoice as presented.**
 - Lynn Bliven-Food for Penn/York Ag-stravaganza in amount of \$628.70. **A motion was made by Lehman/White, carried unanimously, to approve payment of invoice as presented.**
 - DGK Bond renewal policy for year beginning 2/22/17 in amount of \$826.00. **A motion was made by Blass/White, carried unanimously, to approve payment of invoice as presented.**

District Staff Reports

Reported per attached.

Correspondence

- Three year Bond with Selective Insurance application submitted to DGK insurance. (Approved under Invoices over \$500)
- Vehicles Maintenance quotes were presented. Decision was made to award to Tim Foust with monthly cleaning of \$45.00 and semi-annual full detail of \$75.00. **A motion was made by Lehman/White, carried unanimously, to approve quote as presented.**
- Watershed Specialist grant application/deliverables review for period of 2/1/17-6/30/18. **A motion was made by Morley/White, carried unanimously, to approve submission as presented.**
- Soil Fertility Workshop-March 28, 2017 at McKean County to be attended by Rob. **A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**
- DGR Admin Training-March 28, 2017 at State College to be attended by Alex & Berty. **A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**
- DGR Field Training-March 30, 2017 at State College to be attended by Alex. **A motion was made by Blass/White, carried unanimously, to approve attendance as presented.**
- New NCRO-DEP District Field Representative, Katie Mattern, has been hired. Katie was in attendance at this meeting. She expects to visit at least quarterly.

Old Business

None

New Business

- New Directors were sought for Farmland Preservation Board. Blase Gabreski has volunteered to be an at large director and Bart Ianson has volunteered to be a contractor director.
- CD maturity options were presented and discussed. **A motion was made by Morley/White, carried unanimously, to renew for one year at Citizen's and Northern Bank.**
- Jared Dickerson gave update on Watershed projects.
 - Envirothon scheduled for April 27, 2017 and May 4, 2017.
 - My Growing Tree program is having difficulty finding trees. Stan Hess suggested trees be ordered in January or early February next year.
 - Conservation Days scheduled for May 16-17, 2017 for fifth graders. Hoping to have a furbearer demonstration and a watershed activity.
 - A Chesapeake Bay Special Funding grant has been applied for in amount of \$300,000 to support cover crops, equine BMP, and erosion projects.
 - Stream projects scheduled for this year include boat launch at Genesee Park and Large Woody Debris projects.
- A couple senior students from Coudersport High School will be job shadowing at end of March.
- Farm and Forest Tour for 9th grade students being coordinated with Nicole Zaun.

Committee Reports

- None

Cooperating Agencies

- **DEP – See attached.** Patty Havens stated that Chesapeake Bay will have possible budget cut.
- **NRCS**
- **PACD – See attached.**

Adjournment – A motion for adjournment was made by Lehman/White, carried unanimously, at 11:32 a.m.

Respectfully submitted,
Berty Kurtz

NEXT REGULAR MEETING
Tuesday, April 4, 2017, at 7:30 p.m. at the District Office Conference Room