

**POTTER COUNTY CONSERVATION DISTRICT
107 MARKET STREET
COUDERSPORT, PA 16915
(814) 274-8411
April 4, 2017**

The regular monthly meeting of the Board of Directors of the Potter County Conservation District was held on the above date in the conference room of the District Office. Earl Brown, Chairman called the meeting to order at 7:30 p.m., followed by the Invocation, given by Phil Lehman.

Directors Present

Earl Brown, Chairman
Leroy White, Treasurer
Jon Blass, Alternate Treasurer
Doug Morley, Commissioner Director
Phil Lehman, Vice Chairman
Kevin Smoker, Director

Others Present

Jason Childs, District Manager
Berty Kurtz, Administrative Assistant
Glenn Dunn II, E&S Technician
Dr. Pete Ryan, Associate Director
Matt Zehr, Associate Director
Chris Robbins, Associate Director
Bob Volkmar, Associate Director

Guest Speaker

None

Public Comment

None

Minutes of the February 7, 2017 meeting

A motion was made by Lehman/White, carried unanimously, to accept the March 7, 2017, minutes as presented.

Treasurer's Report

(Filed for later audit)

- Staff expenses as of March 27, 2017:
Alex - \$12.53; Glenn - \$6.94; Jared - \$131.24; Jason - \$32.99; Rob - \$0.00; and
Berty - \$51.07.

Total Staff Expenses: \$234.77

A motion was made by Lehman/White, carried unanimously, to approve staff expenses as presented.

- Director expenses as of March 31, 2017:
Earl Brown-\$6.42; Phil Lehman-\$58.85; Leroy White-\$25.68; Jon Blass-\$32.10;
Doug Morley-\$35.31; Stan Hess-\$17.66; Kevin Smoker-\$52.97; Dr. Pete Ryan-
\$17.66; Bob Volkmar-\$26.75; David Saulter-\$000; Sarah Johnson-\$0.00; Chris
Robbins-\$20.33; Matt Zehr-\$101.12.

Total Director Expenses: \$394.85

A motion was made by Lehman/White, carried unanimously, to approve director expenses as presented.

- Invoices over \$500 for review and approval:
 - Erie Insurance (Vehicles) - \$2,154.00.

A motion was made by Morley/White, carried unanimously, to approve payment of invoice as presented.

District Staff Reports

Reported per attached.

Correspondence

- Ecology Symposium-State College-April 4-Alex. **A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**
- Chapter 102/105 Refresher Training-State College-Glen-April 5-6. **A motion was made by Blass/White, carried unanimously, to approve attendance as presented.**
- Agricultural Boot Camp-Fort Indian Town Gap-April 10-14-Jared. **A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**
- PSATS Conference-Hershey-April 23-26-Alex. **A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**
- ESM Training-Tioga County-Wellsboro-May 2-3-Alex. **A motion was made by Morley/White, carried unanimously, to approve attendance as presented.**
- Farmland Preservation Conference-Unknown Location-May 3-Berty. **A motion was made by Morley/White, carried unanimously, to approve attendance as presented.**
- New Managers Boot Camp-Lake Raystown Resort-June 19-21-Jason. **A motion was made by Lehman/White, carried unanimously, to approve attendance as presented.**
- Buy Fresh, Buy Local Guide advertisement. **A motion was made by Lehman/Morley, carried unanimously, to approve one half page ad, priced at \$250 as presented.**
- Three PACD Non-point Source Pollution Mini Grants were submitted. Two were granted: Rain Barrel Workshop (Awarded \$2000.00) and Penn/York Ag-stravaganza (Awarded \$2000.00). E&S Workshop/Education was not awarded.

Old Business

- Update was given on Chesapeake Bay. Twenty inspections completed. Expect to complete 25 more within remaining months.
- Update was given on new website. Basic information is there, still needs additional work.

New Business

- Farm and Fishes Tour anticipated for April 26, 2017 (Coudersport 9th grade).
- Envirothon Scheduled for May 4, 2017 at PA Lumber Museum.
- PACD Northcentral Region Meeting updates given by Jason.
- Glenn Dunn II gave update on 102/105 projects.
 - Listening Session attended by Glenn and Jason. They are looking to make some changes to program. Considering how one acre of disturbed land can be better calculated as land areas differ. Also considering making the annual training a regional training to promote solutions to similar issues.
 - Several NPDES permits and GP permits have been submitted. More to be anticipated.
 - Local contractor came into office for meeting with Glenn and Jason following complaint. Glenn followed up with site visit. Appeared that efforts by PCCD were well received and hopeful that future issues will diminish.
- Bob Volkmar talked about the six county Stream Workshop hosted by Cameron County this year. PCCD sponsored and Bob would like to see Potter County host in future. Jason will look into this.

Committee Reports

- None

Cooperating Agencies

- **DEP – See attached.**
- **NRCS –** Phil Lehman asked whether Sean or Ashlyn would attend meeting and update board. Jason will ask.
- **PACD – See attached.**
- **PFBC**

Adjournment – A motion for adjournment was made by Lehman/White, carried unanimously, at 8:00 p.m.

Respectfully submitted,
Berty Kurtz

NEXT REGULAR MEETING
Tuesday, May 2, 2017, at 7:30 p.m. at the District Office Conference Room