

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
October 5th, 2021
7:30 PM**

1. Call to Order

2. Invocation

3. Guest Speaker

- Jamie Ritter, Baker Tilly – 2020 Independent Audit

4. Public Comment

5. *(A) Minutes of the September 7th, 2021 meeting.

6. Treasurer's Report

- Treasurer's report
- *(A) Staff expenses as of: September 28th, 2021.
Andy - \$47.60; Emily - \$11.76; Glenn - \$238.00; Jared - \$185.31; Jason – \$150.08

Total Staff Expenses: \$632.75

- *(A) Director expenses: As of September 30th, 2021
Earl Brown: \$13.44; Phil Lehman: \$32.48; Jon Blass: \$78.40; Barry Hayman: \$25.76; Stan Hess: \$18.48; Jeff Cady: \$71.68; Chris Robbins: \$45.36; Bart Ianson: \$11.20; Betsy Long: \$12.32; Heiner: \$6.72

Total Director Expenses: \$315.84

- Invoices over \$500 for review and approval:
 - *(A) Potter County Fair Association, No-till Equipment Storage Fee - \$600.00
 - *(A) McCutcheon Construction Company, Portage Stream Project - \$15,502.32
 - *(A) Homer Twp – S. Woods Road (DGR) advance request (holding 30%) - \$46,600.00.
 - *(A) Allegany Twp – Marvin Hill Road (DGR) final reimbursement- \$54,331.00
 - *(A) D.M. Gibble Excavating
 - Galebach Project - \$16,980.00
 - Shaw Project - \$6,440.00
 - Cooney Project - \$10,220.00

7. Staff Reports

- Attached

8. Correspondence

- *(A) 2020 Independent Audit.
- *(A) Rodney Lane ACT 38 Nutrient Management Plan for Crop Years 2022, 2023, and 2024.
- *(A) Acknowledgement of Four Winds Dairy LLC ACT 38 Nutrient Management Plan update for Crop Year 2022.
- *(A) NACD Membership Dues - \$100.00.
- Medical Census information sent to Davevic for 2022 Health Insurance Renewal options.
 - Will prioritize ours to have options no later than November 8th.
- Delta Dental Plan through Manufacturer and Business Association will remain at current levels until December 31, 2023.

9. Old Business

10. New Business

- Farmland Preservation Application period open – October 1st – December 31st, 2021.
- Jared Dickerson – Watershed/Nutrient Management Technician updates and activities.

11. Committee Reports

- *(A) Personnel Committee recommends approval of 2022 Salaries and Operation Budget.

12. Reports from Cooperating Agencies

- Jaci Kerstetter, DEP
- Amanda Murdock, NRCS
- Brenda Shambaugh, PACD
- Chad Lauer, PFBC
- Nicole Santangelo, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: November 2nd, 2021 at 7:30 PM.

Call in phone number located on the virtual Google Meets invitation email.