

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
November 2nd, 2021
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the October 5th, 2021 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: October 25th, 2021.
Andy - \$34.72; Emily - \$54.09; Glenn - \$123.76; Jared - \$16.91; Jason – \$25.20

Total Staff Expenses: \$254.68
 - Invoices over \$500 for review and approval (see attached):
 - *(A) Maser Engineering – Fish Hatchery Project (DEP CEP) - \$1,500.00.
 - *(A) Eulalia Township, Toles Hollow progress payment (LVR) 70% of contract - \$50,400.00.
 - *(A) Keating Township, Matt Ward Road final payment (DGR) pending cost verification – not to exceed \$70,000.00.
 - *(A) Sharon Township, Dug Road final payment (DGR) pending cost verification – not to exceed \$62,831.00.
 - *(A) Homer Township, Southwoods Road final payment (DGR) pending receipt – not to exceed \$69,900.00.
 - *(A) Ulysses Township, Horseshoe Road final payment (DGR) pending cost verification – not to exceed \$43,032.00.
 - *(A) Clara Township, Wakely Hollow Road final payment (DGR) pending cost verification – not to exceed \$36,890.00.
7. Staff Reports
 - Attached

8. Correspondence

- *(A) Commissioner's Funding Request Letter.
- *(A) Norther Potter Yearbook Ad – ¼ page - \$70.00
- *(A) Eulalia Township requesting a LVR project extension for Toles Hollow Road.
 - Pipe work completed. Blacktop and additional drainage in spring to be completed. New completion date would be 12/31/22.
- *(A) Allegany Township requesting additional DGR funds (contract amendment) in the amount of \$5,500.00 to complete berming on Marvin Hill Road.
- *(A) Bingham Township, Grover Hollow Road DGR project extension through 12/31/22.
- CAP Implementation Grant applied for in the amount of \$300,000.00.
- PACD CREP Mini Grant applied for in partnership with NRCS/FSA (\$3000.00).

9. Old Business

10. New Business

- 2022 Holiday Schedule.
- 2022 Board of Directors Meeting Schedule.
- Emily Shosh – Communications and Outreach updates and activities.

11. Committee Reports

12. Reports from Cooperating Agencies

- Jaci Kerstetter, DEP
- Amanda Murdock, NRCS
- Brenda Shambaugh, PACD
- Chad Lauer, PFBC
- Nicole Santangelo, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: December 7th, 2021 at 10:30 AM.

Call in phone number located on the virtual Google Meets invitation email.