

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
December 7th, 2021
10:30 AM**

1. Call to Order

2. Invocation

3. Guest Speaker

- Sawyer Batterson – Wildlife Leadership Academy experience and thank you (see attached letter).

4. Public Comment

5. *(A) Minutes of the November 2nd, 2021 meeting.

6. Treasurer's Report

- Treasurer's report
- *(A) Staff expenses as of: November 26th, 2021.
Andy - \$0.00; Emily - \$0.00; Glenn - \$0.00; Jared - \$0.00; Jason – \$8.40

Total Staff Expenses: \$8.40

- Invoices over \$500 for review and approval (see attached):
 - *(A) West Branch Township – Notch Road (DGR) Project – \$30,057.12
 - *(A) Revels Turf & Tractor, LLC – Receiver for Buffalo Turbine - \$905.80
 - *(A) Country Crossroads Feed and Seed LLC – Black Oil Sunflower Seed - \$1,099.50

7. Staff Reports

- Attached

8. Correspondence

- *(A) Wildlife Leadership Academy scholarship fund - \$250.00
- *(A) Cole Foundation – Light up a Life – 1 light \$10 / 5 - \$50 / 10 - \$100?
- District awarded \$126,415.00 for CAP Implementation – Agricultural BMPs.
 - Additional \$30,000 available for BMP verification (part-time person/consultant/intern).

9. Old Business

- 2022 Crops and Planting Clinic Topics for agenda (see attached list).

10. New Business

- Glenn Dunn II – Resource Conservation Technician updates and activities.
 - PCSWA – Cleanups Letter

11. Committee Reports

- *(A) Personnel Committee – 2022 Health Insurance Plan renewal option recommendation.
 - Keep current plan at the 19.9% increase and offer a \$500.00 onetime bonus to all staff to help off-set increase cost. Onetime bonus to be paid out on January 15th, 2022.
- Certificate of Deposit
 - Monitor rates monthly and keep funds in the key savings account.

12. Reports from Cooperating Agencies

- Jaci Kerstetter, DEP
- Amanda Murdock, NRCS
- Brenda Shambaugh, PACD
- Chad Lauer, PFBC
- Nicole Santangelo, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: January 4th, 2022 at 10:30 AM.

Call in phone number located on the virtual Google Meets invitation email.