

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
May 3rd, 2022
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the April 5th, 2022 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: April 27th, 2022
Andy - \$0.00; Emily - \$60.00; Glenn - \$8.78; Jared - \$3.52; Jason – \$10.54

Total Staff Expenses: \$82.84
 - Invoices over \$500 for review and approval (see attached):
 - *(A) Pine Creek Inn – Catering for DGLVR Breakfast - \$725.70
 - *(A) 287 Catering – Food for Envirothon - \$650.00
 - *(A) Lagrew Printing Company – T-shirts for Envirothon - \$697.50
 - *(A) Hebron Township – 50% advancement for Carpenter Road (DGR) Project - \$33,194.50
 - *(A) Pike Township – 50% advancement for Meeker Road (DGR) Project - \$46,053.50.
 - *(A) Forestry Suppliers – Tech supplies/field gear - \$828.08
7. Staff Reports
 - Attached
8. Correspondence
 - *(A) Black Forest/Potter County Junior Conservation School student sponsor – 2 students - \$400.00
 - *(A) Larson Design Group – BMP Verification Scope of Work/Proposal.
 - *(A) bakertilly – 2021 Independent Audit Engagement Letter

- EPA response to Pennsylvania's Chesapeake Bay Cleanup Plan

9. Old Business

- None

10. New Business

- Envirothon Invitation Letter – May 3rd, 2022, at the Lumber Museum.
- Envirothon Newsletter – put together by Jared (see attached).
- Glenn Dunn II – Resource Conservation Technician updates and activities.

11. Committee Reports

- *(A) Personnel Committee – Flex-schedule options/trial period proposal (see attached).

12. Reports from Cooperating Agencies

- Jaci Kerstetter, DEP
- Amanda Murdock, NRCS
- Megan Zylinski FSA
- Brenda Shambaugh, PACD
- Chad Lauer, PFBC
- Nicole Santangelo, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: June 7th, 2022 at 7:30 PM.

Call in phone number located on the virtual Google Meets invitation email.