

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
February 7th, 2023
10:30 AM**

1. Call to Order
2. Invocation
3. Reorganization
 - Swearing in of Commissioner Director – Barry Hayman
 - *(A) Committees Lists
4. Guest Speaker
5. Public Comment
6. *(A) Minutes of the January 3rd, 2023 meeting.
7. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: January 27th, 2023
Andy - \$37.94; Emily - \$0.00; Glenn - \$0.00; Jared - \$12.50; Jason – \$0.00

Total Staff Expenses: \$50.44
 - Invoices over \$500 for review and approval (see attached):
 - *(A) DGK Insurance – Bond Renewal (2/22/23 – 2/22/26) - \$826.00
 - \$803 previously
 - *(A) 4imprint – promotional items (pens, coasters, mugs) - \$1,190.15
 - *(A) Treat Repair and Excavation – John Deere 1590 Drill Repairs - \$1,224.32
 - *(A) Tri Town Fire Auxiliary – Food for Crops and Planting Clinic - \$1,020.00
8. Staff Reports
 - Attached
9. Correspondence
 - *(A) Certificate of Deposit

- 14 month - \$100,000.00 min. – 3.15%
- *(A) Liability Insurance (Astra) proposal/renewal - \$4,619.00
 - \$4,305.00 last year.
- *(A) Western PA Grazing Conference (Jason and Jared) – March 16th, 2023 - \$45.00 each
- *(A) NACD Membership Dues
- *(A) NRCS Civil Rights Responsibilities for Partners.
- *(A) PACD Salary Study request for voluntary donations - \$500.00+
- Ethics Forms – Please complete by the March 7th board meeting.

10. Old Business

- Strategic Plan update
 - Session #1 – February 28th, 2023
 - Session #2 – March 7th, 2023
 - Survey to be distributed to partners and internally to board and staff.
- Truck update.

11. New Business

- Storage shed?
- Legislative Luncheon scheduled for Friday, March 10th, 2023.
 - Susquehannock Lodge
- Andy Mickey – DGLVR Technician activities and updates.

12. Committee Reports

- Land Use Committee – ACAP Program updates and local policies.

13. Reports from Cooperating Agencies

- Vacant (Jaci Kerstetter), DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension

14. Adjournment

Items may be added to the agenda.

Next Meeting Date: March 7th, 2023 at 10:30 AM.