

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
November 7th, 2023
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the October 3rd, 2023 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: October 27th, 2023
Emily - \$22.91; Glenn - \$128.78; Jared - \$116.56; Jason – \$33.42; Morgan - \$162.50

Total Staff Expenses: \$464.17
 - Invoices over \$500 for review and approval (see attached):
 - *(A) Genesee – O'Donnell Road (LVR) final payment up to \$27,945.50
 - *(A) Hebron Township – Lent Hollow Road (DGR) project 50% advancement request - \$81,237.38.
 - *(A) PennCore Consulting Change Order for structure design Cared Creek Projects (CC1 & CC2)
 - CC1 - \$4,200.00
 - CC2 - \$2,700.00
 - *(A) Sasala ACAP Contract Amendment – (additional excavation work) \$24,900.00
 - (pending SCC approval)
 - *(A) D.M. Gibble – Dallastown CAP Project - \$10,350.00
 - *(A) Jeff Cady (NFWF) Cover Crop Payment - \$5,629.00
 - *(A) Baker Tilly (progress billing) -\$1,140.70
7. Staff Reports
 - Attached
8. Correspondence
 - *(A) Ulysses Township requesting a contract extension through 8/30/24 for Horseshoe Road (DGR) project.
 - *(A) Commissioners Funding Request letter - \$45,000.00

- *(A) NACD Dues - \$100.00
- *(A) Northern Potter Yearbook ad – quarter page - \$70.00

9. Old Business

10. New Business

- *(A) Hire additional staff person with addition of ACAP program and grants.
- Crops and Planting Clinic topic suggestions?
- Jared Dickerson – Watershed/Nutrient Management Technician activities and updates.

11. Committee Reports

- *(A) Land Use ACAP Project recommendations.
 - Mike Thompson – 23 acres of cover crops - \$1,725.00.
 - Phil May – 127 acres of cover crops - \$8,216.65.

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Marshall Hamilton, DCNR Service Forester

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: December 5th, 2023 at 10:30 AM.