

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
January 7th, 2025
10:30 AM**

1. Call to Order
2. Invocation
3. Reorganization
 - Swearing in of New Farmer Director and Commissioner Director.
 - *(A) Nomination of Officers: Chairman, Vice-Chairman, Treasurer, and Alternate Treasurer.
 - *(A) Appointment of Board Secretary and compensation (\$50.00 per evening meeting).
 - *(A) Associate Director appointments.
 - Dr. Peter Ryan, Don Heiner, Tadd Ostroski, & Barry Hayman
4. Guest Speaker - None
5. Public Comment
6. *(A) Minutes of the December 3rd, 2024 meeting.
7. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: December 27th, 2024
Morgan - \$0.00; Glenn - \$0.00; Tom - \$0.00; Jason – \$0.00

Total Staff Expenses: \$0.00
 - *(A) Director expenses: As of December 31st, 2024
Earl Brown: \$18.76; Phil Lehman: \$116.58; Jon Blass: \$93.80; Stan Hess: \$44.22; Robert Rossman: \$5.36; Jeff Cady: \$128.64; Chris Robbins: \$54.27; Dr. Pete Ryan: \$0.00; Bart Ianson: \$13.40; Betsy Long \$14.74; \$; Donald Heiner: \$8.04; Tadd Ostroski: \$29.48; Barry Hayman: \$30.82

Total Director Expenses: \$558.11
 - Invoices over \$500 for review and approval (see attached):
 - *(A) LaForge Disposal – Dumpster system delivery to Chapel Farm - \$500.00
 - *(A) Bakertilly final billing for 2023 Audit - \$3,570.00

8. Staff Reports

- Attached

9. Correspondence

- *(A) Guardian Dental/Vision/Life Insurance renewal
 - 12% increase in Dental portion only
- 2025 Ethics/Statement of Financial Interest forms – Please complete by next meeting (February 4th)
- January Board Development Video: Policy Audits & Employment Law

10. Old Business

11. New Business

- *(A) Committees appointments
 - Organizational Excellence and Personnel
 - Soil Conservation Including Regulations and Permitting
 - Water Resource Management
 - Land Use and Stewardship Committee (ACAP)
 - Education and Community Engagement
 - DGLVR QAB
- Glenn Dunn II – Resource Conservation Technician activities and updates.

12. Committee Reports

- *(A) The Personnel Committee recommends the hire of Katie Sasala for the Communications and Outreach Advisor position at a starting annual salary of \$44,000.
 - Hire to be effective January 16th, 2025

13. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

14. Adjournment

Items may be added to the agenda.

Next Meeting Date: February 6th, 2025 at 10:30 AM.