

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4**

**AGENDA
May 6th, 2025
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the April 1st, 2025 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: April 28th, 2025
Morgan - \$43.40; Katie - \$1,054.43; Glenn - \$56.00; Tom - \$56.60; Jason – \$29.40

Total Staff Expenses: \$1,239.83
 - Invoices over \$500 for review and approval (see attached):
 - *(A) 287 Catering – Catering for the Envirothon (100 people) - \$900.00
 - *(A) Endeavor – T-shirts for Envirothon (105) - \$1,174.00
7. Staff Reports
 - Attached
8. Correspondence
 - *(A) Henry Staiger and Robert Barnett Awards
 - *(A) FY 2025/26 Watershed Specialist Program Renewal Application and Budget (see attached).
 - Nutrient Management Program Delegation Agreement Funding increased from a quarter to a half position - \$40,000.00 (was previously \$20,000.00).
 - The Black Forest Conservation Association is requesting donations for the Potter County Conservation School for \$250.00. The District typically sponsors two students.
 - May Board Development Video: Liability with Delegated and Non-delegated Programs

9. Old Business

- Agreements, permits, and required documents for the EWP Program are being finalized. Contractor site showings to continue May 7th and 8th.

10. New Business

- A special Potter County Conservation District Board Meeting is scheduled for Friday, May 30th, 2025 at 10:30 AM to open bids received for the EWP Projects.
- Glenn Dunn II – Resource Conservation Technician activities/updates.

11. Committee Reports

- *(A) ACAP LAW Project recommendations.
- *(A) Personnel Committee recommends the hire of Ella Malagrino for the 2025 Summer Intern Position.

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: May 30th, 2025 at 10:30 AM.