

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
September 2nd, 2025
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the August 5th, 2025 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: August 27th, 2025
Morgan - \$203.00; Katie - \$0.00; Glenn - \$58.80; Tom - \$179.90; Jason – \$19.60;
Ella Malogrino - \$29.40

Total Staff Expenses: \$490.70
 - Invoices over \$500 for review and approval (see attached):
 - *(A) Abbott Township – Rausch Road (DGR) Project Final Payment - \$126,348.00
 - *(A) Abbott Township – Coldwater Heritage Partnership Grant portion - \$22,884.39
 - *(A) Allegany Township – Gross Hollow final payment (pre-approval) – up to \$12,661.00
 - *(A) Sharon Township – Karr Hollow final payment (pre-approval) – up to \$95,442.25
 - *(A) D.M. Gible Excavating (PFBC/CAP/DEP Floodway Grant Projects) Invoices:
 - John Reisinger Project - \$7,234.00
 - Wayne Wilson Project - \$9,334.00
 - Dave Leppo Project - \$9,800.00
 - Pre-Approval - East Fork Six Project - \$12,801.00
 - Pre-Approval – West End Project - \$16,514.00
 - *(A) Apple iPad Pro for Glenn (Chapter 102/105 Program) - \$1,698.00 plus data plan (monthly)
 - *(A) Countryboy Excavation and Demolition Invoice (Gerhart Streambank Project) - \$36,110.00
7. Staff Reports
 - Attached

8. Correspondence

- *(A) Canon/Marco Printer buyout or leasing options (Current lease is average \$262.79 / Month)
 - Buyout option \$2,035.05
 - \$138.00 per month maintenance agreement (36 months)
 - Lease Option #1 – Canon IR ADV DX C5840i - \$316.90 / Month
 - Lease Option #2 – Konica C451i - \$284.30 / Month
- *(A) Zach Zimmerman Cover Crop ACAP Application (721.5 acres) - \$56,700.00

9. Old Business

10. New Business

- Opening and awarding of re-bid EWP Projects (POT-24-002 and POT-24-025).
- Awards Banquet set for September 30th, 2025 at Moon's Big Red Barn in Ulysses (invitation attached)
 - Please RSVP by September 12th, 2025
- Special Board Meeting – September 17th, 2025 at 10:30 AM to open bids for the Lane Mortality Compost ACAP Project.
- Glenn Dunn II – Resource Conservation Technician updates.

11. Committee Reports

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Amy Brown, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: October 7th, 2025 at 7:30 PM.