

# POTTER COUNTY CONSERVATION DISTRICT

*The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.*

**107 Market Street  
Coudersport, PA 16915  
(814) 274-8411 ext. 4  
AGENDA  
March 3<sup>rd</sup>, 2026  
10:30 AM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. \*(A) Minutes of the February 3<sup>rd</sup>, 2026 meeting.
6. Treasurer's Report
  - Treasurer's report
  - \*(A) Staff expenses as of: February 25<sup>th</sup>, 2026  
Morgan - \$0.00; Katie - \$0.00; Glenn - \$0.00; Tom - \$0.00; Jason – \$0.00  
  
**Total Staff Expenses: \$0.00**
  - Invoices over \$500 for review and approval (see attached):
    - \*(A) DGK Insurance
      - Liability Insurance - \$5,798.00 (includes auto)
      - Excess - \$988.00
    - \*(A) Custom Ink – DGLVR T-shirts - \$1,725.00
      - 100 for \$17.25 each
7. Staff Reports
  - Attached
8. Correspondence
  - March Board Development Video: History of Conservation Movement in PA
9. Old Business
  - Please turn in your Ethics/Statement of Financial Interest Form.

10. New Business

- Morgan Jones – Dirt and Gravel/Low Volume Roads Program updates.
- The Legislative Luncheon is scheduled for Friday, March 27<sup>th</sup>, 2026 at the Susquehannock Lodge.
- ACAP Local Advisory Workgroup (LAW) to meet at 6:30 PM on April 7<sup>th</sup>, 2026 to open bids received for the EdKo Project and Ayers Project.

11. Committee Reports

- \*(A) Personnel Committee Requests permission to interview and recommend hire for the Watershed/Nutrient Management Technician position pending the number of qualified applications received.
  - 27 Applications received for the Watershed/Nutrient Management Technician Position.

12. Reports from Cooperating Agencies

- Rachael Fish, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: April 7<sup>th</sup>, 2026 at 7:30 PM.