

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4
AGENDA
April 7th, 2026
7:30 PM**

1. Call to Order

2. Invocation

3. Guest Speaker

4. Public Comment

5. *(A) Minutes of the March 3rd, 2026 meeting.

6. Treasurer's Report

- Treasurer's report

- *(A) Staff expenses as of: March 24th, 2026

Morgan - \$53.89; Katie - \$86.53; Glenn - \$0.00; Tom - \$0.00; Jason – \$10.16

Total Staff Expenses: \$150.58

- *(A) Director expenses: As of March 31st, 2026
Dr. Pete Ryan: \$47.85; Phil Lehman: \$126.15; Jon Blass: \$116.00; Stan Hess: \$39.88; Robert Rossman: \$5.80;
Jeff Cady: \$139.20; Betsy Long: \$47.85; Donald Heiner: \$8.70; Tadd Ostroski: \$0.00; Barry Hayman: \$64.40

Total Director Expenses: \$595.83

- Invoices over \$500 for review and approval (see attached):
 - *(A) Uline – Burlap and twine for Tree Sale - \$662.99
 - *(A) Plantra – Tubes and stakes for stream project tree plantings - \$1,798.80
 - CAP Implementation Grant/PFBC Grant
 - *(A) Best Buy – TV Screen (65”) and Mount (102/105) - \$667.78
 - For full size electronic construction plan reviews
 - *(A) Four Winds Dairy, LLC ACAP Cover Crop Payment – up to \$48,600.00

7. Staff Reports

- Attached

8. Correspondence

- *(A) Project Grass Dues - \$25.00
- *(A) Freeman ACAP Project contract extension request through September 30th, 2026.
- *(A) Ayers ACAP Project contract extension request through September 30th, 2026.
- *(A) Rondey E. Lane Estate Nutrient Management Plan transfer to Lane Family Farms, LLC.
- *(A) Wildlife Leadership Academy scholarship request - \$450.00
- *(A) Chapter 102 Program Evaluation Final Report (see attached).
- *(A) Baker Tilly – EL/Dean Accounting audit option
- April Board Development Video: District Partners and Relationships

9. Old Business

10. New Business

- *(A) Flex Schedule – April 13th, 2026 through September 30th, 2026
 - 1 day of telework or 4-day condensed work week option.
- Glenn Dunn II – ACT/ACAP Program updates.

11. Committee Reports

- *(A) Ayers Hill Farms Land and Cattle LLC ACAP Project bid acceptance.
- *(A) Edko Farms LLC ACAP Project bid acceptance.
- Personnel Committee set to interview 4 candidates for the Watershed/Nutrient Management Technician Position on April 20th and 21st, 2026.

12. Reports from Cooperating Agencies

- Carli McConnell, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: May 5th, 2026 at 7:30 PM.