

# POTTER COUNTY CONSERVATION DISTRICT

*The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.*

**107 Market Street  
Coudersport, PA 16915  
(814) 274-8411 ext. 4  
AGENDA  
June 2<sup>nd</sup>, 2026  
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. \*(A) Minutes of the May 5<sup>th</sup>, 2026 meeting.
6. Treasurer's Report
  - Treasurer's report
  - \*(A) Staff expenses as of: May 26<sup>th</sup>, 2026

Morgan - \$73.23; Katie - \$271.01; Glenn - \$88.46; Tom - \$40.60; Jason – \$59.46; Chelsea - \$0.00; Ella - \$0.00

**Total Staff Expenses: \$532.76**
  - Invoices over \$500 for review and approval (see attached):
    - \*(A) Amazon Business – Computer Monitors and Standup Desks
    - \*(A) Plantra - \$1,798.80
    - \*(A) Abbott Township – Hoppe Hollow DGR Project 50% advancement - \$89,475.00
    - \*(A) Clara Township – Raven Hill DGR Project 50% advancement - \$82,284.00
    - \*(A) Creekside Concrete Construction – Lane Family Farm Animal Mortality Compost Project (CAP/ACAP) - \$52,649.93
7. Staff Reports
  - Attached
8. Correspondence
  - \*(A) Amendment Change to Homer Township DGR Project on Big Moore's Run Road – Phase 1
    - Project completion date – December 2027
  - \*(A) Potter County Fair Display – Home Show Building - \$115

- \*(A) Watershed Specialist Grant Renewal for FY 26/27.
- \*(A) 2025 County Audit Report (attached)
- FY 26/27 DGLVR Allocations Approved by the SCC (see attached)
- Wildlife Leadership Academy Thank You Letter.
- June Board Development Video: Reference Resources

#### 9. Old Business

\*(A) Potter County Housing & Redevelopment Authorities – Month to Month Lease Addendum.

#### 10. New Business

- \*(A) Building Lease Option – PLACE 2B, LLC – Explore potential options and contract to review at the July Board Meeting.
  - 10 Ice Mine Road, Coudersport, PA – Old Howard Dealership Building
  - Floor plan and notes attached
- \*(A) Opening and awarding of bids for streambank stabilization/fish habitat enhancement projects.
- Katie Sasala – Communications and Outreach Advisor updates and activities.

#### 11. Committee Reports

- \*(A) DGLVR QAB Recommendations (see attached QAB meeting minutes)
- \*(A) ACAP LAW bid recommendations for the Rodney Howard project.

#### 12. Reports from Cooperating Agencies

- Carli McConnell, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Brenda Shambaugh, PACD
- Tom Watson, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

#### 13. Adjournment

Items may be added to the agenda.

Next Meeting Date: July 7<sup>th</sup>, 2026 at 7:30 PM.