

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4**

**AGENDA
July 7th, 2026
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the June 2nd, 2026 meeting.
6. Treasurer's Report

- Treasurer's report
- *(A) Staff expenses as of: June 26th, 2026

Morgan - \$100.50; Katie - \$0.00; Glenn - \$66.70; Tom - \$472.42; Jason – \$103.70; Chelsea - \$0.00; Ella - \$0.00

Total Staff Expenses: \$743.32

- *(A) Director expenses: As of June 30th, 2026
Dr. Pete Ryan: \$39.88; Phil Lehman: \$126.15; Jon Blass: \$130.50; Stan Hess: \$31.90; Robert Rossman: \$5.80; Jeff Cady: \$92.80; Betsy Long: \$63.80; Donald Heiner: \$17.40; Tadd Ostroski: \$31.90; Barry Hayman: \$0.00

Total Director Expenses: \$540.18

- Invoices over \$500 for review and approval (see attached):
 - *(A) Worth W. Smith Co. (50 plastic rain barrels) - \$1,999.50
 - *(A) Rain Brothers LLC (Rain barrel kits) - \$859.95
 - *(A) SCE Excavating LLC – Baker Stream Project - \$10,969.12
 - *(A) SCE Excavating LLC – Goodrich Stream Project - \$8,069.12
 - *(A) Creekside Concrete Construction – Lane Final Invoice – preapproval up to \$77,502.90
 - *(A) Cahilly Invoice (PFBC Fishing Lease Agreements) - \$599.50
 - *(A) D.M. Gible Excavating – 50% project advances for Kelly and DCNR Lease Camp Projects
 - Michael Kelly Project – \$12,285.00
 - DCNR Lease Camp Project - \$5,877.50
 - *(A) ARRC Final Payments for EWP Projects

- Site 003 - \$9,560.00
- Site 008 - \$8,900.00
- Site 031 - \$8,270.00
- *(A) Mitch Knorr Contracting Final Payments for EWP Projects
 - Site 005 - \$13,420.00
 - Site 009 - \$11,662.00
 - Site 018 - \$35,903.00
 - Site 020 - \$24,900.00
 - Site 021 - \$6,728.00

7. Staff Reports

- Attached

8. Correspondence

- *(A) CDFAP FY 26/27 ACT Application
- *(A) Basic Wetland Identification Workshop – Bald Eagle State Park –July 28-30, 2026 – no fee except for hotel and food - Morgan
- *(A) ACAP Conference – Indiana, PA – September 14-17, 2026 - \$115.00 plus hotel - Glenn
- July Board Development Video: 2026 Joint Annual Conference

9. Old Business

10. New Business

- *(A) Building Lease Option – PLACE 2B, LLC
 - Draft Lease Contract - \$3,800 per month / \$0.96 per square foot
 - 10-year with three 5-year extension options (25 years total)
 - Space layout – 3,947 sq ft – floor plan included
 - Renovation Budget – cost estimate included
- Morgan Jones – DGLVR Program updates and activities.

11. Committee Reports

12. Reports from Cooperating Agencies

- Carli McConnell, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Amy Brown, PACD
- Cassidy Shawley, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: August 4th, 2026 at 7:30 PM.