

POTTER COUNTY CONSERVATION DISTRICT

The Potter County Conservation District will provide leadership to ensure the protection of the natural resources of Potter County through project implementation, educational programs, technical assistance, and by fostering public and private partnerships.

**107 Market Street
Coudersport, PA 16915
(814) 274-8411 ext. 4**

**AGENDA
August 4th, 2026
7:30 PM**

1. Call to Order
2. Invocation
3. Guest Speaker
4. Public Comment
5. *(A) Minutes of the July 7th, 2026 meeting.
6. Treasurer's Report
 - Treasurer's report
 - *(A) Staff expenses as of: July 28th, 2026

Morgan - \$189.24; Katie - \$0.00; Glenn - \$47.88; Tom - \$10.94; Jason – \$87.40; Chelsea - \$209.76; Ella - \$0.00

Total Staff Expenses: \$545.22
 - Invoices over \$500 for review and approval (see attached):
 - *(A) SCE Excavating LLC (assignment of pay form received from Edko Farms to pay contractor directly)
 - Edko Farms ACAP Project - \$244,069.12
 - Edko Farms ACAP Project (stream structures) - \$6,375.00
 - **Total payment to be distributed - \$220,214.55 (balance of ACAP Contract)**
 - *(A) D.M. Gible Excavating – DCNR (CAP) Stream Project (50% balance) - \$5,877.50
 - *(A) D.M. Gible Excavating – Howe/Baylor (CAP) Stream Project - \$13,770.00
 - *(A) SCE Excavating LLC – Camp El Chesco (GG) Stream Project – preapproval up to \$10,069.12
 - *(A) W. Branch Township – Crippen Run LVR Project – preapproval up to \$80,000.00
 - *(A) Preapproval Tom Ayers ACAP Project (Phase 1 Watering System) - \$50,528.19
7. Staff Reports
 - Attached
8. Correspondence
 - *(A) C&N Bank – CD Matures 8/14/26

- 14 month renewal – current rate are between 3.7% and 3.8%
- *(A) Abbott Township – Hoppe Hollow DGR Project Amendment Request - \$174,975.00 increase
- *(A) 2026 Management Summit – October 27-29 in State College – no fee except for hotel – Jason
- *(A) Clara Township – Raven Hill DGR Amendment Request
- *(A) Zach Zimmerman – ACAP Cover Crop Application - \$48,681.00
 - 601 acres at \$81 per acre
- August Board Development Video: Strategic Planning

9. Old Business

- New office space renovation underway – Place 2B LLC
 - Modified floorplan attached
 - Lease and Construction Agreements signed
 - Target to move during the month of October
 - Close office during move / need to notify current landlord in writing

10. New Business

- Ella Malogrino – Intern Report/Summary of Activities
 - *(A) Bring back for winter break
- Chelsea Thomas – Watershed Specialist and Nutrient Management Program Updates and Activities.

11. Committee Reports

12. Reports from Cooperating Agencies

- Carli McConnell, DEP Field Rep.
- Amanda Murdock, NRCS
- Megan Zylinski, FSA
- Amy Brown, PACD
- Cassidy Shawley, PFBC
- Nicole Thompson, PSU Extension
- Rondey Mee, PA Game Commission

13. Adjournment

Items may be added to the agenda.

Next Meeting Date: September 1st, 2026 at 7:30 PM.